



## Senior Project Manager

Tucson, Arizona

### **Drive projects – Drive value creation – for our projects and ultimately for yourself**

As a Senior Project Manager at Bourn Companies, you will take responsibility for planning and driving all project management activities for assigned projects. Build a deep skill set within the project management function while integrating with other key functions, including leasing & deal making, marketing, finance & accounting, real estate law, and capital markets.

Across more than 30 years and 5 million square feet of work, **Bourn Companies** has pushed the boundaries of traditional real estate development. We lead projects that make a difference, supporting and defining communities and inspiring a sense of place that deepens over time.

With an average size of over 1 million square feet, our projects have scale, sophistication, and complexity that will push you to reach the pinnacle of your field. In addition to mastering your skills in this field, our cross functional, open environment provides a logical and direct path to other unique opportunities such as becoming a large-scale developer.

#### **Your Team**

This team is fully responsible for the planning, entitlement, design, and construction of our projects. These projects vary in size and complexity, but are typically large land parcels that require significant due diligence, planning, subdivision, and infrastructure. The Project Management Team is also responsible for the development of the landlord-owned buildings across the site while coordinating with construction teams for non-owned developments.

#### **The Role**

Overall responsibility for planning, entitlements, design, and construction (the 4 essential elements of project management) as outlined below:

- **Technical Performance:** Responsibility for all technical project management activities across entire multi-parcel and building projects.
  - **Product Expertise:** Become a product expert around key products that we produce, including retail, restaurants, entertainment, office, multi-family residential, single family residential, industrial, and hospitality.
  - **Industry Expertise:** Provide relevant industry data, trends, and viewpoints that impact the current and future success of our projects.
  - **Functional Process & Methods:** Deeply understand the process and methods necessary to achieve successful outcomes in each element of project management.



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- **Development Program Integration:** Integrate the programming requirements of the project team into a design with reliable cost and schedule estimates.
- **Negotiation:** Negotiate the terms and conditions of agreements with relevant 3<sup>rd</sup> parties including consultants, contractors, government jurisdictions, and clients.
- **Functional Integration:** Work closely with all other project functions to provide them with the support necessary for their success and overall project success.
- **Organization:** Ensure project is properly organized and executed by assembling and managing appropriate **teams** (internal & external) to execute project plans. Also ensure consistent and clear ongoing **communication and reporting** with team and key stakeholders.
- **Measurement:** Create and adhere to solid **schedules** and **pro formas** that lead to highly predictable, successful outcomes.
- **Standards:** Manage and execute our business to high standards of **quality control** while proactively **managing and mitigating potential risk**.

### Skills

- **Technical Skills:** Deep technical understanding of development documentation and process
- **Organizational Skills:** Efficiently and systematically manage activities
- **Communication Skills:** Clear and concise written and oral
- **Leadership Skills:** Engage teams to maximize their individual abilities for the success of team
- **Financial Skills:** Deep understanding of financial concepts and applications
- **Relationship Skills:** Cultivate strong and lasting relationships

### Characteristics

- Curious with a willingness to push the boundaries of what's possible
- High degree of independence, motivation, and accountability
- Team oriented with a desire to win and grow together
- Great attention to detail while keeping the larger landscape in mind
- Ability to work on short timeframes and meet deadlines
- Authentic, sincere, and ethical engagement rooted in strong integrity



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### **Qualifications**

- Bachelor's or Master's degree in Construction Management or similar from an accredited university; OR any combination of education, training, and experience that demonstrates the ability to perform the duties of the position
- 5+ years of relevant work experience in Project Management or a related function with translatable skills

### **Bourn Companies**

#### **[Read More About Working At Bourn Companies Here](#)**

Since 1990, Bourn Companies has been a leading real estate developer headquartered in Tucson, Arizona. Committed to innovative ideas and entrepreneurial environments, Bourn Companies adds meaningful value to all our projects through Thoughtful Integrated Development.

Our portfolio includes mixed-use retail, restaurant, and entertainment venues, office buildings, residential communities, hotels, medical, and technology facilities complemented with parks and other outdoor built environments.

By integrating commercial, residential, and lifestyle elements with thoughtful attention to the success and well-being of all stakeholders, we build value for everyone we serve: the people who work, play and live in our spaces every day, the companies who lease space from us, the communities who support us and our investors who entrust us.

### **Our Culture**

Work Hard, Live Well

We're motivated by extraordinary success.

Our success has ensured a large and steady pipeline of opportunities, which means plenty of opportunity for every team member to contribute. We don't staff for excess capacity, preferring a close-knit culture in which every employee has a critical role to play.



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We believe in giving people ownership and autonomy in their work. At the same time, mentorship, collaboration and cross-pollination create an energetic, dynamic environment that develops well-rounded skill sets for all team members.

Our work hours are significant but not overwhelming. While we're driven by deadlines, we take pride in the achievements of our people and their families and make time to celebrate together the wins and everyday milestones of our personal lives. We are proud to offer a comprehensive and competitive salary and benefits package. Bourn Companies is an Equal Opportunity Employer.

To apply for this great opportunity, please send a cover letter and resume to:

[careers@bourncompanies.com](mailto:careers@bourncompanies.com)

[www.bourncompanies.com](http://www.bourncompanies.com)