



Project Manager

Tucson, Arizona

BOURN[®]
COMPANIES

Drive projects. Deliver execution. Build what's next.

As a Project Manager at Bourn Companies, you will lead the execution of construction activities that enable our larger projects to come to life. Acting as the owner's representative, you will oversee contractors, coordinate across internal teams, and ensure projects are delivered safely, on schedule, within budget, and in alignment with Company standards.

This role blends strong construction execution with project management discipline—focused on delivering high-quality projects while maintaining alignment with broader project objectives and timelines.

About Bourn Companies

For over 36 years, Bourn Companies has transformed communities through more than 6 million square feet of projects across the Southwest. Our portfolio of thoughtful, integrated developments brings together residential, office, retail, hospitality, and entertainment into environments that inspire connection and elevate lifestyle.

Our culture is entrepreneurial, innovative, and collaborative—where each team member plays a meaningful role in shaping impactful developments.

The Team

The Project Management team is responsible for coordinating and executing projects across planning, design, and construction, with a strong emphasis on construction delivery and field execution.

In this role, you will partner closely with Development team, Construction leadership, and internal stakeholders to ensure projects are delivered in alignment with overall project goals.

What We Are Looking For

The ideal candidate is consistently successful in demanding environments and brings a balance of technical construction expertise, project management capability, and strong ownership mentality.



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Skills:

- Strong understanding of construction processes and execution
- Ability to read and interpret civil, architectural, and engineering plans
- Financial acumen in budgeting and cost tracking
- Strong project management and organizational skills
- Clear written and verbal communication
- Project planning, scheduling, and coordination
- Budgeting, cost control, and financial tracking, quality delivery
- Contract and change order management
- Stakeholder coordination and communication
- Technical problem-solving and risk management

Characteristics:

- High ownership, accountability, and initiative
- Detail-oriented with strong technical awareness and big-picture thinking
- Team-oriented with a desire to win collectively
- Proactive and solutions-driven
- Ability to perform under tight timelines and changing conditions

How You'll Spend Your Time Here

- Lead construction activities execution across assigned projects
- Serve as the Company's on-site representative, overseeing general contractors and subcontractors
- Monitor contractor performance, schedules, and milestones to ensure alignment with project goals
- Coordinate construction sequencing to support overall project timelines
- Review plans for constructability, compliance, and Company standards
- Manage RFIs, submittals, change orders, and field issues
- Support budgets, forecasts, and financial tracking, including pay applications
- Lead construction meetings, field walks, and coordination sessions with contractors, engineers, and internal teams
- Coordinate with municipalities, inspectors, and agencies for permits, inspections, and approvals
- Ensure compliance with safety, environmental, and regulatory standards
- Provide clear project updates and reporting to internal stakeholders



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- Support project closeout, including inspections, turnover, and documentation

Qualifications

- Bachelor's degree in Construction Management, Engineering, Architecture, or related field
- 3+ years of experience in construction or project management, preferably across commercial or mixed-use projects
- Experience managing contractors and coordinating with consultants and municipalities
- Proficiency with construction scheduling and project management tools (e.g., MS Project or similar)
- Strong understanding of construction processes, permitting, and project controls
- Willingness to be onsite regularly and travel to project locations as needed

Why Join Bourn Companies

At Bourn, you won't just manage projects—you'll help deliver the construction that brings our developments to life.

- Exposure to large-scale, high-impact projects
- A collaborative, entrepreneurial environment with real ownership
- Clear pathways for growth into broader development and construction leadership roles
- A culture that values performance, accountability, and teamwork

Our competitive salary and benefits package reflects our commitment to supporting and rewarding our team.

Bourn Companies is an Equal Opportunity Employer

To Apply:

careers@bourncompanies.com

www.bourncompanies.com